



APAC DISTRICT LOCAL GOVERNMENT

BID NOTICE ITB NO. 002 /2018-19.

INVITATION FOR PRE-QUALIFICATION OF PROVIDERS AND FRAME WORK CONTRACTS FOR FY 2018/19 UNDER OPEN NATIONAL BIDDING.

Apac District Local Government invites sealed bids from interested and competent Companies /Firms to be pre-qualified /short listed for works, Services and Supplies and Annual Frame work contracts for the Financial Year 2018/19.

SUPPLIES:

- 1: Supply of Ordinary and Executive Office furniture and fittings for Schools and Offices.
- 2: Supply of Office Equipments and tools eg computers, printers, copiers, and accessories.
- 3: Supply of Agriculture, Poultry, Veterinary & Apiculture inputs and related requirements, improved seeds, Livestock and Poultry.
- 4: Supply of Motorcycles.

SERVICES:

- 1: Repair and maintenance of District vehicles.
- 2: Auction Service.

WORKS:

- 1: Construction of boreholes (Construction and installation of deep wells and shallow wells).
- 2: Rehabilitation / major repairs of boreholes.
- 3: Civil works (Construction & maintenance of buildings, Pit latrines, Ecosan toilets, etc).

FRAME WORK CONTRACTS:

- 1: Supply of Fuel, Oils and Lubricants (diesel, petrol, grease, oil, etc.)
- 2: Supply of printed materials and assorted office stationery.
- 3: Supply of computer and printer consumables eg toner.
- 4: Secretarial Services (printing, binding & photocopying services).

- 5: Supply of construction materials (cement, wheel barrows, Concrete Culverts, Gravels etc).

Bidding will be conducted in accordance with the bidding procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act 2003.

Interested eligible bidders may obtain further information from Apac District Local Government and inspect the Pre-qualification and Frame work contract documents from the Procurement and Disposal Unit on working days of Monday to Friday from 8:00 am – 5:00 pm.

The original document, written in English may be purchased by the interested bidders up on payment of a non refundable fee of **UGX 50,000/= on Account number 9030005607409 "Titled Apac General Fund, Stanbic Bank Apac Branch."**

The documents will be received from the Procurement and Disposal Unit on working days (Monday to Friday from **8:00 am – 5:00 pm**) upon presentation of the General receipt/ bank slip acknowledging payment of the non refundable fee.

REQUIREMENTS:

1. Memorandum and article of Association.
2. Certificate of incorporation/registration.
3. Valid income tax clearance certificate addressed to Apac DLG for prequalification purpose.
4. Valid trading license.
5. Financial capability (Bank statements, Audited Accounts, etc).
6. Power of Attorney.
7. A comprehensive company profile with evidences of past performance, personnel and equipment capacities.

8. General receipt acknowledging payment of the non-refundable fees.
9. Any other documents considered relevant to this invitation.

The pre-qualification and Frame work contract documents- **Original and one copy written in English** should be delivered in properly sealed envelopes clearly marked "Bid for pre-qualification for....." (Specify) or Frame work contract for (Specify) and addressed to: **The Head Procurement and Disposal Unit, Apac District Local Government, P.O. Box 1, Apac at or before 11.00 am on Thursday 12th July 2018.**

All bids should be delivered to the Procurement and Disposal Unit (Production House, Room 26) and registered. Un registered bids shall be rejected. No liability will be accepted for loss of document or late delivery. Bids will be opened in the presence of the bidder's representatives who chose to attend at the **Production board room at 12:00 noon on Thursday 12th July 2018.**

Procurement schedule (subject to changes) is as follows:-

| S/No. | Activity. | Date. |
|-------|--|---------------------------|
| 1. | Publish bid notice. | 21-06-2018 |
| 2. | Bid closing and opening. | 12-07-2018 |
| 3. | Bid evaluation. | 16-07-2018 to 20-07-2018. |
| 4. | Display of best evaluated bidder | 23-07-2018 |
| 5. | Pre qualification and award of Framework contracts | 06-08-2018. |

**CHIEF ADMINISTRATIVE OFFICER
APAC DISTRICT LOCAL GOVERNMENT**