



# RUBANDA DISTRICT LOCAL GOVERNMENT

## INVITATION NOTICE FOR PRE-QUALIFICATION AND BIDDING FY: 2018/2019

Applications are invited from competent firms and individuals for Pre-qualification and award of frame work contracts for supplies and services including revenue collection management for Financial Year 2018/2019.

### LOT A: WORKS

- Buildings, schools, eco-san/ VIP latrines, Placenta pits, Slaughter Slabs, Inpatient, OPD and Maternity wards, Concrete slabs, and renovations.
- Gravity flow schemes, rain water tanks, and maintenance
- Shallow wells and Protection of water springs
- Bridges, Periodic maintenance and rehabilitation of roads.
- Ferro-cement water tanks/ installation of HDPE plastic tanks.
- Fencing live stock markets and crop markets

### LOT B: SUPPLIES

- Supply of 250cc motorcycles
- Supply of water quality testing kits
- Supply of roofing materials (iron sheets and Nails)
- Supply of mobile plant clinic equipment
- Supply of assorted veterinary, aquaculture and crop husbandry equipments
- General office stationery, consumables and fittings.
- Computers, printers, telephone, Computer soft wares, photocopiers, office equipments, consumables and accessories, fax machine and video cameras.
- Petrol, Diesel, oil, lubricants, cooking gas and servicing of vehicles.
- School, Office furniture and maintenance
- Grafted apples, guava seedlings, avocados, passion fruits, tea seedlings, citrus fruits and tree seedlings.
- Improved Clean plantings (maize, beans, Irish potatoes, sweet potato vines, cassava cuttings, banana plantlets, mushroom spawn).
- Improved breeds (Poultry, Heifers, Pigs, Goats, Fish files, Pure Boer goats, crossbreed Boer goats, sheep, broilers, layers, exotic cocks, piglets).
- Curtains and Carpets, cleaning materials and all Office cleaning supplies (supermarket supplies)
- Knapsacks spray pumps (CP 15) and all agricultural inputs.
- Newspapers, calendars, magazines, diaries and other publications, media and general Advertising services
- Sand, Murrum, Hard core, Gravel and Aggregate stones.
- General Hardware, equipments and building materials
- Electrical materials-fixtures and fittings.
- Supply of HDPE plastic tanks.
- Agricultural, veterinary vaccines, drugs equipments and, Agricultural tools.
- Provision and Supply of District Staff Identification Cards.
- Supply of culverts of all sizes and make
- Supply of Mark stones

### LOT C: SERVICES

- Auctioning Services.
- Road maintenance services
- Cleaning and maintenance of compound (Leveling, Grass cutting and Bush Clearing)
- Hotel and conference, meeting venues and catering
- Repair and maintenance of vehicles and Motor cycles
- Supply of all spare parts, tyres and batteries for Motor Vehicles and Motor Cycles).
- General printing, Secretarial, binding and photocopying
- Consultancy services for designing gravity flow schemes projects.
- Consultancy, surveying and valuation of land Services.
- Maintenance of buildings including supply of solar panels, accessories, Electrical Installation and repairs.
- Repair and maintenance of Office Equipment.
- Security Services
- Insurance Services for District Assets.
- Maintenance of Generators, Other office equipment and air conditioners.
- Hiring of public vehicles
- Hire of tents and plastic chairs.
- Labeling of assets and fumigation services
- Legal services
- Printing of exams for primary schools

### 16. Monthly Revenue Collection from markets

#### GRADE A MARKETS:

- Kashasha Weekly Market
- Karukara Produce and General Merchandise
- Karukara Livestock Market
- Muko Market
- Kagunga Market
- Murole Market
- Inhanga Daily Market

#### viii. Kiyebe Market

#### GRADE B MARKETS:

- Inhanga Friday Market
- Bigungiro Daily Market
- Bwindi T C Livestock Market
- Ruhija Canteen
- Hamurwa Daily Market
- Nshanjare Market
- Kacerere Market

Reserve prices will be provided in PDU Office

#### HOTEL TAX

- Bufundi subcounty (Rukikares hotel)
- Bubaare subcounty (Entusi Cottages, Birdnest, ETC)
- Ruhija subcounty

#### Terms and conditions of bidding:

The following, added to those in solicitation documents will set the evaluation criteria:

- Certified copy of current trading license of 2017 (for registered groups)
- Clear Price Quotations in words and figures
- Commitment to pay in three months' advance.
- Letter of recommendation from the Town Clerk/ Sub county Chief
- Each revenue collection Centre should be bid for separately.

All bidders are required to buy and fill the standard bid documents and address them to the Secretary Contracts Committee. For more information, visit the PPDA Website at [www.pdda.go.ug](http://www.pdda.go.ug), PDU Office RDLG and all district Notice boards.

Non refundable fee should be paid on Rubanda District Local Government General Account No: Account No: 3100048338 in the Centenary Bank-Kabale Branch. Bidders must present the bank pay in slip to the cashier Rubanda District Treasury Office to obtain a general receipt to be submitted to the Procurement and Disposal Unit in order to be issued the bidding document.

#### • Summary of non-refundable fees.

- (Markets Grade A =50,000/=, Grade B =30,000/=)
- Bid documents should be obtained from Procurement and Disposal Unit during working hours from 8:00 am -5:00pm. Deadline is 5<sup>th</sup> June 2018 at 10:00am and bid opening at 11:00am in the District Lukiko Hall.
- The bid documents (3 in number) must be numbered and signed starting from the first page to the last page with indelible ink and the contents of the original document must be the same as the contents of the photocopies.
- Late bid submissions shall be automatically rejected.
- The Contracts committee is not bound to accept the lowest or highest bidder or any bid.
- The bid documents submitted must be spiral bound.

#### More terms and conditions are in the bid documents

NB: Providers for LOT B and C are required to give quotations and shall be awarded framework contracts.

#### 1. Summary of non-refundable fees.

Lot A: =100,000/=, Lot B: =100,000/=, Lot C: 1-15=100,000/= Item 16 (Markets Grade A =50,000/=, Grade B =30,000/=, Grade C = 20,000/=)

#### Proposed schedule subject to changes.

NO	ACTIVITY	DATE
1	Bid Notice Placement	17/05/2018
2	Pre -Bid Meeting	23/05/2018
3	Bid receipt and Opening bids	05/06/2018
4	Compilation of Evaluation Report and submission to contracts committee for approval	13/06/2018
5	Best evaluated bidder notice	15/06/2018
6	Best evaluated bidder notice removal	21/06/2018
6	Tender award and compilation of the Prequalification List of Service Providers	27/06/2018

MURAMIRA AGGREY  
CHIEF ADMINISTRATIVE OFFICER