REQUEST FOR EXPRESSION OF INTEREST (CONSULTANCY SERVICES) FIRM SELECTION

Support to Agricultural Research in Eastern and Central Africa
Multi Donor Trust Fund (MDTF) Grant No: TF 093070 Project ID No: P 112600

Consultancy for provision of legal Services to ASARECA. REFERENCE NO: ASA/CONS/17-18/00010

1. Introduction
The Association for Strengthening Agricultural Research in Eastern and Central Africa (ASARECA) funded by various donors under the Multi Donor Trust Fund (MDTF), with the World Bank, acting as administrator of the grant funds provided toward the cost of the Support to Agricultural Research in Eastern and Central Africa and intends to apply part of the proceeds for hire of consultant to provide legal services to ASARECA.

2. Objective of the consultancy
The objective of this consultancy is to ensure effective and efficient coordination of legal functions at the Secretariat and Association.

3. Scope of work
The contracted consultant/organization will be responsible for the following tasks:

a) Provision of legal advice on a diverse range of highly complex or novel substantive and procedural questions of law, relating to administration and management, institutional support, procurement and contracts, third party claims and other operational matters
b) Advises ASARECA’s Executive Secretary on legal implications of all contracts.
c) Initiates contract formulation and negotiation process and ensures that all negotiation details are appropriately included in contracts made or entered into by ASARECA.
d) Advises on the review, negotiation and drafting of major contracts, agreements, institutional and operational modalities and other legal documents.
e) Legal representation of the Association in matters and circumstances requiring such representation as and when required, including but not limited to representation in the Courts of Law, court hearings and drafting and preparing relevant legal documentation.
f) Liaison with peer institutions (as and when required) working in Intellectual property rights (IPR) issues with a view to enabling African access to global knowledge and retaining right of use of knowledge generated with public funding.
g) Contribute to the review and design of new legal instruments, policy guidelines, and systems as necessary.
h) Assist with Board minutes, files and governance issues.
i) Monitor changes in relevant legislation and the regulatory environment of the host country and takes appropriate action.
j) Develop and oversees systems that ensure the organization complies with all applicable codes, legal and statutory requirements.
k) Make recommendations on actions required to enhance the performance of the Board and General Assembly.
l) Facilitate the implementation and compliance with ASARECA’s Host Country Agreement with the Government of Uganda.
m) Perform any other duties that may be assigned from time to time by ASARECA management

4. ASARECA now invites eligible consultants to indicate their interest in providing the services. Interested consultants/organizations must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). The short listing criteria are: General experience of the firm and qualification and experience of the Lead consultant and Focal Point Consultant in similar work as follows:

Lead consultant:
- An LLM (Master of Laws)
- 10 years working experience with a background in corporate governance and legal issues for international organizations
- Working experience in international law for not-for-profit organizations

Focal Point consultant:
- An LLM (Master of Laws)
- 5 years working experience with a background in corporate governance and legal issues for international organizations
- Knowledge of Company Law and familiarity with laws of host country

5. The attention of the interested consultant is drawn to paragraph 1.9 of the world Bank’s Guidelines: Selection and Employment of Consultants by World Bank Borrowers (current edition) setting forth the World Bank policy on conflict of interest.
The Firm will be selected in accordance with Consultants Qualifications Selection (CQS) method set out in the World Bank consultants’ guidelines (World Bank’s Selection and Employment of Consultants by the World Bank Borrowers, January 2011 revised July 2014)

6. Interested consultants may obtain further information at the address below during office hours 9.00 am - 12.00pm and 2.30pm to 3.00 pm (East African Time).

7. Expressions of Interest must be delivered to the address below by 5.00pm, 23rd August 2018 - Marked “Expression of Interest for provision of legal services to ASARECA”

To Interim Executive Secretary ASARECA
Attn: Procurement Consultant ASARECA
Plot 5, Mpigi Road
E-mail: procurement@asareca.org
For Terms of Reference and more details visit: www.asareca.org