



UGANDA NATIONAL METEOROLOGICAL AUTHORITY

Standard Invitation to Bidders

BID NOTICE UNDER OPEN BIDDING

PROCUREMENT OF THREE (3) MOTOR VEHICLES AND FIVE (5) MOTOR CYCLES: UNMA/SUPLS/15-16/00052

1. The Uganda National Meteorological Authority has received funds from the Government of Uganda to be used for the acquisition of **Three (3) Motor Vehicles and Five (5) Motor Cycles**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above procurements.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8 from **9:00am to 5:00pm** during working days.
5. The Bidding Document for the procurement in English may be purchased by interested bidders on the submission of a written application to the address below at 8 and upon payment of a non-refundable fee of UGX **150,000** (Uganda Shillings, One hundred fifty thousand only) to UNMA's Stanbic Bank Account No. **9030011511448** at Crested Towers, Kampala.
6. Bids must be delivered to the address below at 8 at or before **11:00 am on 14th June, 2016**. All bids must be accompanied by a bid security in form of a Bank Guarantee of UGX **4,000,000** (Lot 1), UGX **5,000,000** (Lot 2) and UGX **1,400,000** (Lot 3). Bid securities must be valid until **28th October, 2016**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8 at **11:15am on 14th June, 2016**.
7. There shall be a pre – bid meeting at UNMA Head Offices on 3rd floor Postel Building, Plot 67-75 Clement hill road on the dates indicated in the proposed schedule in this notice.
8. Documents shall be inspected, issued, delivered and opened at: UNMA Head Offices on 3rd floor Postel Building, Plot 67-75 Clement hill road.
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
Publish bid notice	16/05/2016
Pre-bid meeting	24/05/2016 at 11:00am
Bid Closing date and time.	14/06/2016 at 11:00am
Bid Opening date and time	14/06/2016 at 11:15am
Evaluation process	15/06/2016 – 30/06/2016
Display and communication of best evaluated bidder notice	01/07/2016 – 14/07/2016
Contract Signature	After Solicitor General's approval.

THE EXECUTIVE DIRECTOR