



Partners For Children Worldwide
'with the children for the children against child poverty'

Supported by **ChildFund**
Uganda

INVITATION FOR PRE-QUALIFICATION FOR THE SUPPLY OF GOODS AND SERVICES

Partners for Children Worldwide (PfcW) is a Non-Government Organization operating in the 5 districts of Serere, Soroti, Amuria, Katakwi and Kaberamaido. PfcW is a federation of 6 community associations registered as CBOs in the respective districts. The organisation has field offices in Acowa Family Helper Project Akore, Aakum Child and Family Program - Ngariam, Soroti Family Helper Project - Madera, Kidetok Child and Family Program - Ogangai, Katine Child and Family Program – Katine and Akani Social Service Centre – Abalang.

PfcW is in the process of prequalifying its service providers for the financial years; FY2016/2017 to FY 2018/2019. PfcW invites applications from CREDIBLE and COMPETENT eligible firms/Individuals for the prequalification exercise as described below at a non- refundable fee of **50,000** shillings only

CATEGORY A: GENERAL SERVICES

- Catering services (provision of meals during meetings and workshops)
- Hotel services (accommodation, workshops, meals and meetings)
- Bulk photocopying.
- Printing & designing (photos, documents like Payment vouchers, Receipt books, Journal Vouchers, Petty cash books, News- letters, Seasonal cards, Calendars, customized diaries, t-shirts, calendars, Brochures, branded materials and Banners, photography, rechargeable and non rechargeable camera cells, photo printing.

- Radio talk shows and Announcements
- Metal fabrications
- Trainings-HRM, PPM etc.
- Constructions
- Engraving, branding buildings and sign posts.

CATEGORY B: GENERAL SUPPLIES

- Stationery (assorted), Printer cartridges (Various)/ photocopier tonner.
- Office consumables and refreshments, Janitorial supplies (assorted detergents) Office supplies (Sugar, beverages, glasses, cups, flasks, Jumbo drinking water)
- Furniture (school desks chairs, tables and shelves, filing cabins etc).
- Sports/games equipment recreation items.
- Construction.
- Farm inputs, birds & livestock (heifers, Boer goats, pigs, bids, improved seeds, seedlings)

CATEGORY C: COMPUTER, PRINTER AND PHOTOCOPIER MAINTENANCE AND ACCESSORIES

- Computer servicing, repair and maintenance
- Photocopier servicing, repair and maintenance (HP & CANON)
- Supply of Computers and accessories (Laptops & Desktops)

CATEGORY D: VEHICLE AND MOTORCYCLE

- Vehicle repair, maintenance and servicing.
- Generator service and maintenance
- Car washing
- Motorcycle servicing and repair
- Car/vehicle hire

All applications should be accompanied by the following:

1. Registration Certificate/Certificate of Incorporation.
2. Company Profile.
3. Audited Account statement for F/Y ended 2015/2016.
4. Tax clearance certificate
5. List of current clientele with Evidence of LPO's, Contracts etc.
6. Valid trading License of 2017.
7. TIN certificate/VAT agency registration
8. Company Bank details.
9. Pre-qualification form (this shall be issued upon payment of the **50,000** shillings non refundable fee).

Closing date for receiving completed bid documents for all categories shall be registered and received not later than **Friday 12th May, 2017 at 1:00pm.**

Bid opening on **Tuesday 16th, May 2017 at 9:30am** at the secretariat

For any inquiries contact **0774250156/0703891989** or Email to **pfcwuganda@gmail.com.**

ALL CURRENT SUPPLIERS ARE ADVISED TO RE-APPLY Completed Applications should be clearly marked with the category of interest in sealed envelope in triplicate and addressed to;

**The Chairperson Procurement Committee
Partners for Children Worldwide.**

**P.O.BOX 390 Soroti.
PLOT 7 Haridas Road
Northern Division.**