VACANCY ANNOUNCEMENT

The Uganda Women Entrepreneurship Programme (UWEP) is an initiative of the Government of Uganda that is aimed at improving access to financial services by women entrepreneurs and equipping them with skills for enterprise growth, value addition and marketing of their products and services. The Programme will be implemented under three components namely; Capacity and Skills Development, Women Enterprise Fund for projects and Institutional Support.

The Programme will be implemented under the Ministry of Gender, Labour and Social Development and financed initially from Government of Uganda resources with a possibility of support from Development Partners in the medium term. The Programme will be implemented over a period of five years in all the Districts of Uganda and KCCA. The Ministry as the implementing agency has established a Technical Support Unit (TSU) within the Department of Gender and Women Affairs to oversee and provide day to day technical support implementation of Programme activities at the national and district level.

Specific Objectives:

i. To strengthen the capacity of women for entrepreneurship development;
ii. To provide affordable credit and support access to other financial services to enable women establish and grow their business enterprises;
iii. To facilitate women’s access to markets for their products and services;
iv. To promote access to appropriate technologies for production and value addition;
v. To strengthen Programme management and coordination.

1. Job Vacancy: Manager Projects (01)
   Reports to: National Programme Coordinator
   Duration: Five Year Contract
   Location: Kampala

2. Job Vacancy: Monitoring and Evaluation Manager (01)
   Reports to: National Programme Coordinator
   Duration: Five Year Contract
   Location: Kampala

3. Job Vacancy: IEC, Documentation and Advocacy Manager (01)
   Reports to: National Programme Coordinator
   Duration: Five Year Contract
   Location: Kampala

4. Job Vacancy: Programme Officer/Skills Development and Entrepreneurship (01)
   Reports to: Manager Projects
   Duration: Five Year Contract
   Location: Kampala

5. Job Vacancy: Program Officer/Information Communication and Technology (01)
   Reports to: Manager IEC, Documentation and Advocacy
   Duration: Five Year Contract
   Location: Kampala

6. Job Vacancy: Program Officers In Charge of Regions (05)
   Reports to: Manager Projects
   Duration: Five Year Contract
   Location: Kampala

7. Job Vacancy: Administrative Officer (01)
   Reports to: National Programme Coordinator
   Duration: Five Year Contract
   Location: Kampala

8. Job Vacancy: Program Officer/ Monitoring and Evaluation (01)
   Reports to: M&E Manager
   Duration: Five Year Contract
   Location: Kampala

9. Job Vacancy: Programme Officer/Documentation (01)
   Reports to: Manager IEC and Documentation
   Duration: Five Year Contract
   Location: Kampala

10. Job Vacancy: Assistant Program Officers In Charge of Regions (05)
    Reports to: Programme Officer
    Duration: Five Year Contract
    Location: Kampala

11. Job Vacancy: Research Assistant (02)
    Reports to: M&E Officer
    Duration: Five Year Contract
    Location: Kampala

12. Job Vacancy: Accounts Assistant (01)
    Reports to: Assistant Commissioner, Accounts
    Duration: Five Year Contract
    Location: Kampala

13. Job Vacancy: Secretary (01)
    Reports to: Administrative Officer
    Duration: Five Year Contract
    Location: Kampala

14. Job Vacancy: Driver (11)
    Reports to: Administrative Officer
    Duration: Five Year Contract
    Location: Kampala

15. Job Vacancy: Office Attendant (01)
    Reports to: Administrative Officer
    Duration: Five Year Contract
    Location: Kampala

APPLICATION PROCEDURE:

Those who are interested should check on the Ministry of Gender, Labour and Social Development Website, www.mglsd.go.ug for more information and for those who meet the requirements please apply to the, Permanent Secretary Ministry of Gender, Labour & Social Developments, Plot 2, Simbamanyo House, George Street P.O.Box 7136, KAMPALA, UGANDA

Deliver your applications to: Ministry of Gender, Labour and Social Development Headquarters (Security Registry) on second (2) Floor Plot 2, Simbamanyo House, George Street P.O Box 7136, KAMPALA, UGANDA. Application Deadline is 27th May 2016, 3:00pm