



INVITATION TO TENDER FOR CONSULTANCY SERVICES TO CONDUCT CAPACITY DEVELOPMENT ON CHANGE MANAGEMENT AND ADVISORY ROLES FOR ADVISORS OF THE CIVIL SOCIETY IN UGANDA SUPPORT PROGRAMME (CUSP)

The **Deutsche Gesellschaft Für Internationale Zusammenarbeit (GIZ) GmbH** is implementing technical corporation measures on behalf of the Government of the Federal Republic of Germany. GIZ invites eligible Individuals/Firms to indicate their interest in consultancy services to conduct capacity development on change management and advisory roles for advisors of the Civil Society In Uganda Support Programme (CUSP) in Kampala, Uganda. CUSP is part of the Strengthening Governance and Civil Society Programme, co-funded by the European Union in Uganda and the German Federal Ministry for Economic Cooperation and Development (BMZ).

The firm will carry out the following services:

- Development and implementation of a comprehensive capacity development package for advisors working with the Civil Society in Uganda Support Programme (CUSP) on change management and advisory roles;
- Undertaking a learning needs assessment among participants;
- Facilitate reflections on the role of an advisor in relation to the CUSP programme and partner needs;
- Development of various skills needed as an advisor;
- Transfer of knowledge and experience in supporting change management processes with partners from Civil Society and state;
- Use of practice-oriented methodology providing high involvement of the participants;
- Monitor, evaluate, and report the progress of participants;

- Provide recommendations to management regarding the sustainable integration and sharing of learning across the wider programme team.

Interested firms must provide verifiable proof of qualifications and experience on performing services of similar assignments of highly recognised standards.

Please obtain the documents which contain more details by submitting your email request to procurement-giz-uganda@giz.de with the subject “Capacity Development on Change Management and Advisory Roles for CUSP Advisors”

Eligible firms should submit their **Technical and Financial Proposals** in two separate envelopes with the subject:

“**Capacity Development on Change Management and Advisory Roles for CUSP Advisors – [pn:16.2226.5-004.00] – Technical Proposal**”

“**Capacity Development on Change Management and Advisory Roles for CUSP Advisors – [pn:16.2226.5-004.00] – Financial Proposal**”

The proposals should be submitted on **Monday, 27 May 2019** by **16:00hrs** (East African Time).

Proposals should be submitted to the address below;

**Attn: Reception GIZ Office Kampala
Plot 23, Nakasero Road,
P. O. Box 10346, Kampala**

Please note, no proposal shall be received after the deadline.

GIZ is not bound to accept any proposal.